



Building Management Skills: An Action-First Approach (Explore Our New Management 1st Editions)

Richard L. Daft, Dorothy Marcic

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Daft and Marcic's action-first approach turns the traditional learning model on its end. Instead of starting with concepts and moving to application, this text starts with application, an introductory problem or challenge that encourages you to first empty out your ideas so you are ready to understand new ideas and acquire new skills. Each chapter provides a menu of resources for engagement, application, and learning, everything you need to develop the spot-on management skills you'll need to be a successful manager. This new learning philosophy leads you through a seven-step learning process: 1. Manager Challenge, 2. Initial Response, 3. Discover Yourself, 4. Discover Knowledge, 5. Action Learning Exercises, 6. Test Your Mettle, and 7. Personal Skills Log. Shorter, highly-focused chapters take you through each of these seven steps, allowing you to capture the essence and critical points for each topic. The mass of research material has been condensed and focused into discrete learning packages (chapters) designed specifically for engagement. BUILDING MANAGEMENT SKILLS offers a unique new set of Challenge Videos that are specifically designed to help develop your decision-making and thinking skills. After you watch the video challenge you are asked to respond to the challenge by solving the problem, helping you see the relevance of the chapter material and answering the question "Why do I need to know this material?". These innovative, decision-making Challenge Videos are also available in CengageNOW. Organized around a new learning philosophy, with new technology and a coherent learning package for you to acquire management skills through an active "first do, then learn" approach, Daft and Marcic have created a truly unique learning experience with BUILDING MANAGEMENT SKILLS.

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